

Unit Owner Information Sheet

Association Name: _____

Unit Information

Unit Address _____ _____	Parking Space Number(s)		#1 -	#2 -
	Car #1		Car #2	
	Make/Model	_____	Make/Model	_____
	Lic. Plate	_____	Lic. Plate	_____
Pets in Unit? <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____ Name of Pet(s) _____	Color	_____	Color	_____
Storage Space/Locker Number(s):			_____	

Owner Information

Owner #1 - Primary		Owner #2	
Name: _____	Name: _____		
Mailing Address (If different from unit address) _____ _____	Mailing Address (If different from unit address) _____ _____		
Home Telephone: _____	Home Telephone: _____		
Office Telephone: _____	Office Telephone: _____		
Mobile Phone: _____	Mobile Phone: _____		
Email: _____	Email: _____		
Communication Preference of Primary (#1) Unit Owner: <input type="checkbox"/> Email <input type="checkbox"/> US Mail			
Names of all other occupants in the unit: _____ _____			
Mortgage Company: _____		Mort. Acct. #: _____	

Tenant Information

Emergency Contact Information

If you have a tenant in your unit, the below MUST be completed & attach copy of Lease. Tenant #1 will used as primary tenant contact		Contact #1 _____ Home Telephone: _____ Office Telephone: _____ Mobile Phone: _____	
Tenant #1 Name: _____ Home Telephone: _____ Office Telephone: _____ Mobile Phone: _____ Email: _____	Contact #2 _____ Home Telephone: _____ Office Telephone: _____ Mobile Phone: _____		
Tenant #2 Name: _____ Tenant #3 Name: _____ Tenant #4 Name: _____			

Does any resident in the unit require special assistance in the event of an emergency? Yes No
 If Yes, Explain: _____

As required by the Board of Directors, please attach a copy of your homeowners' insurance policy to this sheet

Mail or Fax to: Advantage Management, 750 N. Orleans, #220, Chicago, IL 60654 Fax: 312-475-9022